

**Position:** Park Janitor

**Department:** Facilities

**Category:** Park Staff

**Reporting To:** Director of Facilities

**Status:** Part-time, Seasonal (options available for year-round employment)

**Pay Rate:** \$12/ Hour, potential for a merit-based raise after 1 year of employment

**Hours Available:** Minimum 30 hours/week, April through October (Including weekend and evening hours)

**Start Date:** ASAP



**Overview:** Greensboro Downtown Parks Inc. (GDPI) is seeking an additional, part-time, Park Janitor to support its vision for creating safe and engaging park environments for the Greensboro public. To better fulfill the potential for Center City and LeBauer Parks, Greensboro Downtown Parks, Inc. was created. The 501(c)(3) non-profit maintains a public-private partnership serving the downtown community through activated urban greenspaces. The mission of GDPI is to serve as the executive management of Greensboro's downtown parks, focusing on public activation, maintenance, financial well-being and overall vitality.

Center City Park and LeBauer Park are a combined 5-acre urban green space serving as the central gathering place for Greensboro's residents and visitors in a setting that is both relaxed and lively. Each year, the parks play host to hundreds of public programs and events, bringing more than 200,000 visitors annually. The parks feature outstanding public art, recreational equipment, facilities for children, pet-friendly spaces, café dining, and artistic performance pavilions. Located directly across Davie Street from one another, each park offers a unique atmosphere in the heart of the Cultural Arts District. From LeBauer's innovative design dedicated to activity and play, to Center City's lush, green serenity, visitors are sure to find whatever park experience they desire.

Drawing people from a range of ages, races, ethnic and cultural backgrounds, socioeconomic standings, abilities, and life experiences, the parks have truly become the heart of Greensboro with a pulse on the current happenings of our community. Alongside sponsors and dedicated program partners, GDPI annually hosts over 400 FREE public programs and events in the parks. GDPI maintains that a connection to place carries deep meaning in the lives of all people. The goal of our organization through its programming is to build and maintain a relationship between our parks and the greater community, making these *spaces* essential *places* in the lives of the people of Greensboro. The organization's driving belief in its placemaking efforts is that a meaningful connection to the parks will help people connect with the city on the whole and build in them a desire to commit to living and working here longterm - and in that time, make important contributions to the city's progress.

#### **Duties and Responsibilities:**

This is a physically active position that requires lifting, bending, twisting and constant movement around and between both parks. Specific duties include:

#### **Scope of work:**

- Regular checks and cleaning of all restrooms (8), including toilets, sinks, mirrors, soap dispensers, hand dryers, etc. The frequency of cleaning is dependent on level of park use. Sweeping and mopping of floors. Restock toilet paper and soap.

- Checking and emptying of trash and recycling bins located around both parks. Regular wiping down of trash cans. Special attention paid to cans located near the restaurants. Place waste in appropriate bins for City collection.
- Assist GDPI staff with setup and cleaning during large events and festivals.
- Keep an updated inventory of and order all necessary janitorial supplies.
- Help to insure both parks are free of litter, that tables and chairs are wiped down, and that dog waste and cigarette butts are placed in appropriate locations.
- Ensure drinking fountains are clean and in working order.
- Report maintenance concerns to the facilities department.
- Report safety concerns to GDPI staff, security guards, and/or Greensboro Police Department.
- Communicate with coworkers and supervisors to report issues, cleanups and facility problems
- Be flexible to perform other duties of a comparable level/type as assigned

**Job Location and Conditions:**

- Must be willing to work outside year-round, including in heat and cold, as well as rain
- Operate equipment safely and in accordance with training: wears appropriate personal protective equipment, and reports any unsafe work conditions or practices to supervisor
- Must be available to work either early mornings or late evenings, weekends and holidays
- Must wear uniform when on duty. Responsible for clean and neat appearance of uniform including tucked-in GDPI shirt, khaki or denim pants (not ripped), closed-toe shoes, and optional GDPI hat and jacket
- Must be adaptive to the pace of the working environment, with both slow and extremely fast paced days
- Must be willing and able to be in constant motion throughout the day, and may be expected to quickly respond to an event or emergency across the entirety of the 5-acre space

**Qualifications:**

- Able to work effectively in a team setting, and with all members of the public
- Previous janitorial service not required
- Punctual, dependable, hard worker.
- A proactive thinker and doer with attention to detail.
- Able to work well both alone and in a group
- Able to prioritize daily tasks and think clearly on one's feet
- Ability to lift 40 lbs.
- Must have access to reliable transportation

**Post-Offer Requirements:**

- Credential check
- Driving record check
- Criminal history, Child Protective Services registry, and sex offender record check

**Post-Hire requirements:**

- Completion of First Aid certification (every 2 years)
- Attendance of mandatory training sessions and staff meetings

**Greensboro Downtown Parks, Inc. is an Equal Opportunity Employer.**

**To Apply:**

**Submit a resume/application** highlighting your recent/relevant work experience, general availability, and tell me why you'd like this job and are a good fit.

**All materials must be submitted to Justin Leonard, Director of Facilities. [Facilities@GreensboroDowntownParks.org](mailto:Facilities@GreensboroDowntownParks.org)**