Updated: November 2026

Position: Park Ambassador
Department: Facilities
Category: Park Staff
Reporting Relationship: Crew Chiefs & Facilities Director
Status: Part-time

Overview: Greensboro Downtown Parks Inc. (GDPI) is seeking a Park Ambassador for LeBauer and Center City Parks in downtown Greensboro, NC. GDPI is a private not-for-profit corporation formed to manage LeBauer and Center City Park through an agreement with the City of Greensboro. The parks serve as the central gathering space for Greensboro and the surrounding areas.

LeBauer and Center City Parks are an active, vibrant "town square" that host hundreds of programs and events per year, ranging from fitness classes to festivals and concerts. GDPI has studied great public parks across the country and brings best practices to the parks' operations, programming, landscaping, and maintenance; GDPI is run with the highest standards for an urban public space.

Duties and Responsibilities:

GDPI Program Ambassadors are the faces of our downtown parks. They are the first line of contact with the general public, along with vendors, program partners, and performers. The purpose of this position is to provide a friendly presence in our parks, **ensuring them as safe and well maintained public spaces.** General daily duties include being present and visible in both Center City and LeBauer Parks, greeting and assisting park visitors, opening and closing park facilities, setting up for all park activities and events, **providing janitorial, horticultural, and general maintenance needs**, collecting data on attendance and demographics, managing risk and emergencies, enforcing park rules and **reporting serious violations to proper authorities.**

This is a physically active position that requires possible lifting and constant movement around and between both parks. Specific duties include:

- Represent GDPI's brand and mission in a positive way during all times
- Serve as on-the-ground liaison for permitted vendors, sponsors, partners, and members of the public.
- Assist with directions and other questions as needed
- Be familiar with upcoming park programs and events to advertise to park patrons
- Perform setup and breakdown of any programs or events, including tables, tents, signage, audio/video, etc.
- Daily cleaning including but not limited to cleaning park tables and signage, picking up trash, and sweeping
- **Maintain restrooms and public spaces.**
- Janitorial duties including but not limited to opening and cleaning of all bathrooms on a regular basis
- Fountain cleaning, and taking out trash and recycling
- Identify emergency situations and how to respond accordingly
- Contact the Greensboro Police Department to report any illegal activity, record and file incident reports as needed
- Participate in committee/task force meetings with GDPI admin staff as necessary
- Serve as MC and make stage announcements as needed
- Ensure event areas are clean and free of debris prior to scheduled event/activations, during shift, and end of shift
- Maintain organization in park storage areas daily
- Communicate with coworkers and supervisors to report issues, cleanups and facility problems

- Be flexible to perform other duties of a comparable level/type as assigned

Job Location and Conditions:

90% parks, 10% office (varies during seasons)

Must be willing to work outside year-round. Park operating hours are 7am - 10pm daily. Shifts may extend before or after park hours and require occasional extended hours.

Operate equipment safely and in accordance with training: wears appropriate personal protective equipment, and reports any unsafe work conditions or practices to supervisor

Must be available to work early mornings, days, evenings, weekends and holidays.

Outer layer of shirt/jacket uniform must have GDPI logo or name tag identifying oneself as GDPI staff when on duty. Responsible for clean and neat appearance, khakis or denim (not ripped), and optional GDPI hat and jacket

Qualifications:

- Ability to work effectively in a team setting with children, families, staff and community partners and contacts A true "people person" with an outgoing personality and ability to interact with small and large crowds
- Previous event/customer service experience strongly preferred
- A proactive thinker and doer
- Able to work well alone and in a group
- Ability to prioritize and think clearly on your feet
- Required availability: minimum three days a week with frequent weekend work on events
- **Ability to lift 40 lbs. Lifting and set up of equipment/heavy equipment is a part of this job**
- Must have access to reliable transportation
- Standing, walking, running: Must have ability to frequently stand, walk, and occasionally run. Must be able to stand, walk or run over flat terrain during entire shift

Post Offer Requirements:

- Credential check and Driving record check
- Criminal history, Child Protective Services registry, and sex offender record check

Post hires requirements:

- Completion of First Aid certification (every 2 years).

To Apply:

Submit a resume highlighting your experience with customer service, event facilitating, maintenance work and any special skills or equipment experience. Submit a cover letter answering the following questions:

- Why do you want to work as a Park Ambassador for Greensboro Downtown Parks?
- What, specifically, can you bring to this position that will benefit our organization and the public?
- What do you hope to get out of your experience working with Greensboro Downtown Parks?

We encourage the use of specific language and references to past experiences (stories, data, anecdotes) to speak to your qualification as a candidate.

All materials must be submitted to Brandon Williams, brandon@greensborodowntownparks.org.

Equal Opportunity & Non-Discrimination Statement

Greensboro Downtown Parks, Inc. is an Equal Opportunity Employer. GDPI provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, gender

identity or expression, national origin, age, disability, status as a protected veteran, genetic information, or any other characteristic protected by federal, state, or local laws.